



**WATER POLO SASKATCHEWAN**  
1860 Lorne Street, Regina, Saskatchewan S4P 2L7  
Phone: (306) 780-9260 \* Fax: (306) 780-9467 \* Email: [admin@wpsask.ca](mailto:admin@wpsask.ca)

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**Assistant Provincial Coach**

**&**

**Assistant Administrator**

Water Polo Saskatchewan is seeking a highly motivated and innovative individual to fulfill the full-time position of Assistant Provincial Coach & Assistant Administrator. The position will start on June 1, 2019.

As the Assistant Provincial Coach, you will report to and work closely with the Provincial Head Coach. The Assistant Provincial Coach will be the head coach of one or more Provincial Team(s). The Assistant Provincial Coach will also work in cooperation with staff, volunteers and committees.

As an Assistant Administrator, you will report to and work closely with the Executive Director. The Assistant Administrator will be responsible for managing some of the following Water Polo Saskatchewan administrative tasks: Database, Development Centres and High Performance Centre, Social media, press releases, Grant application and follow-up, sales of Team Sask gears, Website, Travel logistic, and others.

**You will be able to demonstrate competency in the following areas:**

- Coaching experience, in the Canadian club system is an asset;
- International experience as a coach and/or as a player is an asset;
- Experience in developing annual training plans;
- Effective and efficient administrative and planning skills;
- Experience in managing program budgets and fund-raising initiatives;
- Ability to work effectively as part of a team of coaches;
- Strong verbal and written communication skills;
- 1-3 years of coaching experience as well as a minimum NCCP Competitive Coach Introduction certification;
- Relationship building;
- Innovative thinking;
- Must submit to a criminal check;

**You will be:**

- An excellent communicator and organizer
- A strategic and visionary thinker
- Respected by peers and act as a leader
- Responsible
- Able to create or catch vision
- Able to build successful teams
- Have excellent leadership and mentoring skills
- Willing to lead by example and implement current training innovations

Water Polo Saskatchewan offers a competitive salary commensurate with training and experience. Interested candidate may send a cover letter and resume to Cyril Dorgigne, WPS Executive Director, before April 21<sup>st</sup>, 11:59pm, at the following e-mail address:

Email: [admin@wpsask.ca](mailto:admin@wpsask.ca)

Only those being actively considered for employment will be contacted.